

**SCHOOL DISTRICT OF MANAWA
FINANCE COMMITTEE MEETING
AGENDA**

Join with Google Meet

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Join by phone

(US) +1 314-666-3424 PIN: 106 593 547#

Date: August 25, 2020

Time: 5:30 p.m.

Virtual Meeting

Board Committee Members: Scheller(C), J. Johnson, Pethke

In Attendance:

Timer: _____ **Recorder:** _____

1. Audit Experience and Follow-up
2. Food Service Breakfast Claims - (Informational)
3. 2020-21 Food Service Meal Price Change - (Action)
4. Referendum Budget Projections (Informational)
5. Doris Heinke Fund final award - (Informational/Action)
6. Finance Committee Planning Guide (Information / Action)
7. Next Finance Committee Meeting Date: _____
8. Next Finance Committee Items:
 - 1.
 - 2.
7. Adjourn



Students choosing to excel; realizing their strengths.

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 8/4/2020
Re: Food Service Adjustment for Breakfast Claims

Due to opening the new Manawa Middle School entity, breakfast claims for this entity only will be reduced for the first three months of the 2020-21 school year and the first three months of the 2021-22 school year.

For the past several years, over 40% of families that qualify for Free or Reduced meal pricing utilize the meal program in both schools. This had allowed each school at the School District of Manawa to be a school with Severe Needs. School with Severe Needs, government reimbursement rates are higher for breakfasts.

Because the Manawa Middle School does not have an established utilization rate for families, it will require 3 months before it is possible to qualify. During this time, reimbursement rates for the Manawa Middle School free or reduced priced breakfasts only will be less.

SCHOOL BREAKFAST PROGRAM For Each Breakfast Served	Non-severe Need	Severe Need
To students paying the full price	\$0.32	\$0.32
To students eligible for reduced price	\$1.59	\$1.96
To students eligible for free	\$1.89	\$2.26
** Annual <u>state</u> breakfast aid for SY 2019-20 . Approximately 7.98 cents multiplied by the number of breakfasts served to students in the previous year, to the extent funds are available.	\$0.0798	\$0.0798



Students choosing to excel; realizing their strengths.

To: Board of Education
From: Carmen O'Brien
cc: Dr. Melanie Oppor
Date: 8/4/2020
Re: 2020-21 Food Service Meal and Milk Price Recommendation – **UPDATE 2**

Recommendation:

I recommend the following **updated** food service meal and milk prices for the 2020-21 school year.

	2019-20	2020-21
Breakfast		
MES	\$1.30	\$1.30
Middle/High School	\$1.50	\$1.50
Adult	\$1.80	\$1.90
Lunch		
MES	\$2.80	\$2.80
Middle/High School	\$3.00	\$3.00
Adult	\$3.65	\$3.70
Milk	\$0.40	\$0.40

Rationale:

The DPI now requires that adult lunch prices be at least \$0.69 higher than the highest paid meal and the adult breakfast price \$0.39 higher.

School District of Manawa - Alternative Add Options



Description	Total Cost of Work	Value of Change or Alternate	Notes	Approved Totals
A6 - MES - Fire Alarm System Replacement		\$ 84,327.00	YES	\$ 84,327.00
Northland Electric	\$ 84,327.00			
	\$ -			
MES - Paging System Replacement		\$ 74,950.00	YES	\$ 74,950.00
Northland Electric	\$ 74,950.00			
	\$ -			
A1 - Alternate High School Collaboration Layout		\$ 83,492.13	YES	\$ 83,492.13
	\$ 83,492.13			
	\$ -			
Replace Lead Roof Drains HS Gym		\$ 15,430.00	YES	\$ 15,430.00
Crafts - 4 roof drains	\$ 4,800.00	Pricing from BP#1		
Hurckman	\$ 10,630.00			
High School - Terrazzo Repairs in Corridor		\$ 27,410.00		\$ 27,410.00
John Cimarosti Terrazzo	\$ 27,410.00		YES	
	\$ -			
High School Tech Ed - Omit Polished Concrete		\$ (4,901.00)		\$ (4,901.00)
HJ Martin - Metals Shop	\$ (4,901.00)		YES	
	\$ -			
MES - Omit Generator Replacement		\$ (45,000.00)		\$ (45,000.00)
Budget Allowance	\$ (45,000.00)		YES	
	\$ -			
A4 - Remove soffits and infill ceiling - Band/Choir		\$ 12,505.71		\$ 12,505.71
	\$ 12,505.71		YES	
	\$ -			
Revise Band ramp direction		\$ -		\$ -
(Note: Approved revised ramp design did not provide a savings)	\$ -		YES	
	\$ -			
A5 - Provide removable mullion at East commons doors		\$ 1,000.00		\$ 1,000.00
	\$ 1,000.00		YES	
	\$ -			
A12 - Hardware group 1A in lieu of group 1		\$ 5,900.00		\$ 5,900.00

	\$ 5,900.00		YES	
	\$ -			
MES - Clock System Replacement		\$ 27,350.00		\$ 27,350.00
Northland - Primex System	\$ 27,350.00		YES	
	\$ -			
High School - SW Corr. Vestibule Floor		\$ 6,966.00	YES	\$ 6,966.00
BDR/HJ Martin - Demo existing tile, Install Walk Off Carpet	\$ 6,966.00			
	\$ -			
High School - SW Corr. Interior Receiving Doors		\$ 5,652.00	YES	\$ 5,652.00
BDR/Tri City - Demo existing doors, replace with fire rated	\$ 5,652.00		Includes both doors	
	\$ -			
High School - Tech Ed Omit Large Corr. Window		\$ (1,119.00)		\$ (1,119.00)
Install new door/frame, w/o larger sidelite	\$ (1,119.00)		YES	
	\$ -			
High School - Athletic Corr. Added drywall for Display		\$ 6,665.00		\$ 6,665.00
Furr out existing wall and add drywall finish/paint	\$ 6,665.00		YES	
	\$ -			
High School - Fab Lab Ceiling Power		\$ 2,175.00	HOLD	
Northland - remove power poles and install ceiling outlets	\$ 1,175.00			
Floor patching allowance	\$ 1,000.00			
District provides cord reels***	\$ -			
Stage Sound & Lighting Revisions		\$ 60,000.00	HOLD	
Arrow - Add items per Jan 2nd List			Estimated	
Mainstage - Add items per Jan 2nd list				
MES - ADD Generator Replacement		\$ 45,000.00	HOLD	
Budget Allowance	\$ 45,000.00			
	\$ -			
A2 - Upper wall cabinets in science areas		\$ 15,144.00	HOLD	
Wynn-O-Jones	\$ 15,144.00			
	\$ -			
Replace Bubbler with Bubbler/Bottle filler at HS Library		\$ 1,604.00	HOLD	
Hurckman	\$ 1,604.00			
	\$ -			
Special Education Shower		\$ 5,998.70	REMOVE	
Hurckman	\$ 5,998.70			
	\$ -			
High School Tech Ed - Omit Polished Concrete				
HJ Martin - Omit Polished Concrete Classroom F321	\$ (2,450.00)		REMOVE	

MES - 4k Room Incorporate Bubbler with New Sink		\$	548.00	
Hurckman	\$	548.00		REMOVE - REVISED AT BOARD MTG
A9 - LVT in lieu of polished concrete		\$	59,040.00	REMOVE
	\$	59,040.00		
	\$	-		
MES - 4k Room LVT in lieu of VCT		\$	5,185.00	REMOVE
HJ Martin	\$	5,185.00		Change all rooms to VCT as we are able with Schedule
	\$	-		
A3 - New windows in Special Ed Suite		\$	7,995.87	REMOVE
	\$	7,995.87		
	\$	-		
MES - Clock System Replacement		\$	27,350.00	
Northland - Primex System	\$	27,350.00		REMOVE
	\$	-		
HS - Locker Room Corridor Flooring		\$	20,700.00	REMOVE
Luxury Vinyl Tile	\$	8,550.00		REMOVE
Walk Off Carpet	\$	5,500.00		REMOVE
Epoxy	\$	6,650.00		REMOVE

		\$	-		\$	300,627.84
	\$	-		Remaining Funds	\$	13,000.00
	\$	-		Outstanding Balance	\$	287,627.84

New Items

Library Room Windows
Remove LVT from MES
Band Ramp Modifications

MISSION

We strengthen our community for current and future generations by helping people make a difference in the lives of others.

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Raquel Strayer

PRESIDENT/CEO

Curt Detjen



April 15, 2020

Julie Prey
School District of Manawa/Manawa Little Wolf High School
800 Beech St.
Manawa, WI 54949-8664

Dear Julie,

This letter is to inform you of a change in distributions from the *Doris Heinke Fund* within the Community Foundation for the Fox Valley Region for Manawa Little Wolf High School. This fund had provided distributions for 24 years, and we inform you of this change so that you may plan accordingly.

This year's annual distribution of income will take place as it has in the past. In following the final charitable wishes of the late Doris Heinke, which stated that after a period of 25 years, a portion of the principal of the *Doris Heinke Fund* will be distributed to Manawa Little Wolf High School to be used for improving the physical facilities as a separate, final distribution from the fund. After these two distributions in July 2020, Manawa Little Wolf High School will no longer receive funding from the *Doris Heinke Fund* within the Community Foundation for the Fox Valley Region, Inc.

The Community Foundation for the Fox Valley Region is committed to helping donors share in ways that are meaningful, efficient and effective. We are honored to partner with our donors to fulfill their evolving charitable interests and goals.

If you have any questions, please contact Carissa Kranz, Donor Services Manager at (920)702-7637. We wish you all the best with your future endeavors.

Cordially,

A handwritten signature in black ink, appearing to read 'Curt S. Detjen'.

Curt S. Detjen
President/CEO

CC: Jenny Bessette

July 30, 2020

Julie Prey
School District of Manawa
800 Beech St.
Manawa, WI 54949-8664

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PRESIDENT/CEO

Curt Detjen



Dear Julie:

I am pleased to inform you that the Community Foundation has awarded a grant of \$19,756.97 to your organization from the *Doris Heinke Fund* designated to Manawa Little Wolf High School for its use in improving the physical facilities. A check for this amount is enclosed. As a reminder, this is the final distribution from this fund.

The IRS stipulates that in exchange for the grant, no tangible goods or benefits may be received by the donor who established the fund, or by an advisor or related party.

No tax receipt is required to be sent to the Community Foundation or the donor, donor advisor or related party who has recommended this grant. However, if you wish to express your appreciation, we will forward it promptly. If you plan to publicize your receipt of this award, please refer to it as a grant from the "*Doris Heinke Fund* within the Community Foundation for the Fox Valley Region," or call me to discuss any additional public references to this gift.

If you have any questions, please contact me at ckranz@cfoxvalley.org or 920.702.7637. Thank you for the difference your organization makes in the lives of others. Together, we are strengthening your community for current and future generations.

Cordially,

A handwritten signature in cursive script that reads "Carissa".

Carissa Kranz
Donor Services Manager

Enclosure: Check

We've rebranded and have a new logo and tagline! To request our new logo and basic brand guidelines for grant recognition purposes, please go to www.cfoxvalley.org/Logo. If you have questions, contact Megan Mulholland, Director of Marketing and Communications, at mmulholland@cfoxvalley.org or 920.702.7636.

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FURNITURE
100 PARAGON PARKWAY
MANSFIELD, OH 44903

Toll Free Phone: (888) 388-3224
Toll Free Fax : (800) 775-8314

QUOTE

Quote Number : 7792510773 (Ver. 1)
Effective Date : 30-JUL-2020
Expiration Date : 27-OCT-2020
Sales Rep : MATSEN, KYLE
Phone :
Email : kyle.matsen@schoolspecialty.com
Customer No. : 281014
Ship To : LITTLE WOLF HIGH SCHOOL
515 E 4TH ST
MANAWA WI 54949-9230
Ship To Attn :
Bill To : MANAWA SCHOOL DISTRICT
800 BEECH ST
MANAWA WI 54949-8664

Supplier Lead Time	:	
Invoice Terms	:	30 NET
Free Shipping	:	No
Delivery Method	:	Inside
Location	:	One Location
Installation	:	By Customer

Notes:

Qty	Ordered Item Number	SSI Item Number	Description	Net Price	Ext. Price
3		1367395	INSTRUMENT STORAGE CABINET 10 COMP 27WX40DX84H W/GRILLE DOORS SPECIFY COLOR OPTION CLASS - STEVENS IND - STORAGE COLORS GRAPHITE NEBULA (57)- STEVENS IND	1497.31	4491.93
3		1367414	INSTRUMENT STORAGE CABINET 2 COMP 48WX29DX84H W/GRILLE DOORS SPECIFY COLOR OPTION CLASS - STEVENS IND - STORAGE COLORS GRAPHITE NEBULA (57)- STEVENS IND	862.01	2586.03
6		1652815E	STORAGE CABINET 15 COMPARTMENT WITH INDIVIDUAL ACOUSTI-GRILLE DOORS - 29 INCHES DEEP	1631.53	9789.18

Sub Total : \$16867.14
Tax : \$0.00
Shipping & Handling : \$0.00
Total : \$16867.14